

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: GWA ONLINE MARKETING CO.			P.O. # 025-05-083
Address: Blk 38 #6 Bataw Street Addition Hills, Mandaluyong City			Date: May 30, 2025
TIN: 010-619-438-000			Mode of Procurement: Small Value Procurement
Account No.: 1641121793	Bank: LBP - C. Raymundo Pasig		
Tel No. (02) 87494031	Email: greatwallarts@gmail.com		

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in thirty (30) days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon issuance of Inspection & Acceptance Report (Bank to Bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
1	piece	Procurement of: Interns' Welcome Kit for the OSG Legal Internship Program 2025 UMBRELLA Material: Pongee with UV-blocking coating Model/Style: Automatic push-button (auto-open/auto-close) Color: Navy Blue Number of Ribs: 8 bones Estimated Open Size: Width: 98 cm Length: 68 cm Estimated Folding Size: Width: 5 cm Length: 28 cm Customized Design: Print of the OSG Legal Internship Program logo Size: 4 inches in diameter	60	Php 290.00	Php 17,400.00
2	piece	TUMBLER Material: Stainless Steel Model/Style: Wide-mouth, vacuum-insulated tumbler Color: White Capacity: 18 oz Features: Double-wall vacuum insulation Leak-proof BPA-free Keep liquids hot for 12 hours; cold for 24 hours Customized Design: Print of the OSG Legal Internship Program logo Size: 1.5 inches in diameter	60	290.00	17,400.00
3	piece	TOTE BAG Material: Canvass 605 Color: White Estimated Size: 12 inches (width) x 14 inches (length) Customized Design: Print of OSG Legal Internship Program logo at the center Size: 5.5 inches in diameter	60	199.00	11,940.00


4	piece	COFFEE COASTER Material: Ebony wood Model/Style: Round fluted coaster Color: Brown/Dark brown Estimated Size: Fits a regular mug Dimensions: Outer size: 8.8 cm / 3.46 inches Inner size: 7.6 cm / 2.99 inches Thickness: 1 cm / 0.4 inch Customized Design: Print of the OSG Legal Internship Program logo Size: 1.5 inches in diameter General Specifications: All materials must be of high quality and resistant to damage. Prints must be high quality, intricate, and clearly legible. Other Requirements: All kits must be delivered in good condition and high-quality Note: <i>The supplier must warrant that any defective item discovered upon usage by the end-user shall be replaced free of charge and at no additional cost.</i> <i>The following documents shall be deemed to form and be construed as part of this agreement:</i> i. Request for Quotation ii. Quotation iii. Other documents as may be required by law	60	150.00	9,000.00
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Total Amount in Words:	FIFTY FIVE THOUSAND SEVEN HUNDRED FORTY PESOS ONLY	Php 55,740.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:



(Signature over printed name)
06/09/2025

(Date)

JESSICA L. CASTRO
CAO, Administrative Division

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:


ARIEL J. UBIÑA
Chief Accountant

ALOB: 02-101101-2025-06-299 2001

Amount: ₱ 55,740.00

CHRISTIAN D. BUAT
Admin Assistant I, Administrative Division